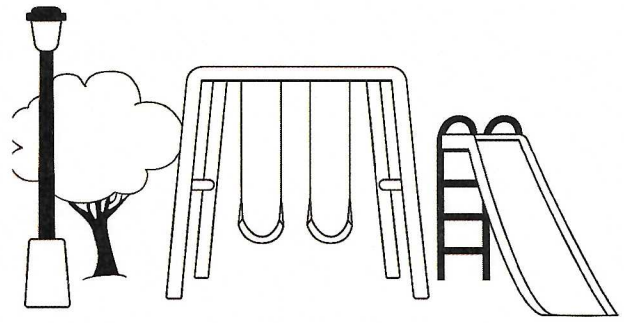


DIXON PARK BOARD

AUGUST MEETING MINUTES



DATE:

August 3, 2023

TIME:

6:00 P.M.

FACILITATOR:

Terry Webb, Commissioner

IN ATTENDANCE

Board Members: Mike Hayes, Brian Clark,
Amy Oakley and Vicky Tillman.

Commissioner: Terry Webb

Guest: N/A

APPROVAL OF MINUTES

Minutes from the June 2, 2023 meeting
were read and approved.

Motion to Approve: Brian Clark

2nd - Amy Oakley

Unanimous approval

OLD BUSINESS

- a. Fundraiser planning
Upon discussion of various options, a decision was made to proceed with Burgoo.
Will be scheduled for Oct 28th.
- b. Sports organization agreements.
 - a. Care of park during the sport season
- c. Playground equipment
 - a. Merry-go-round- Has been removed, concrete poured to prepare for
crumb rubber installment.
 - b. Balance Beam – Commission voted to remove.
No further action as these have been completed.
- d. Walking Trail Bridges

A temporary fix has been completed. Terry Webb advised they can be fixed with check plate, which could have coating to keep from being slick. The one repaired was the bridge closest to Connie Townsend's house. The east side of park.

NEW BUSINESS

Appoint Chairman – tabled until new Park Board members are selected.

Recommendation of two new park board members. New board members cannot make motions or vote until approved by commission.

Names: Eddie Branson and Scott Townsend.

Both have agreed, if selected, to serve on the board. Will provide recommendations to the Commission for approval at the next Board meeting. Vicky will email names to Barb and Doris to present at the Board meeting on Aug 7th for approval.

Motion – Amy Oakley

2nd – Brian Clark

Unanimous approval

Park discussion – Board came up with the following to investigate further:

Splash Park area:

1. Obtain estimates for building a small retaining wall around the splash park to prevent water loss. Possibility of adding some color to the splash park area.
2. Obtain estimates for a couple of benches to add to the area where the crumb rubber is being added.
3. Amy is reaching out to the company we purchased the splash park equipment from to discuss why the lower grade equipment was sold to a city park. Also, to get a quote on a new large stainless object to add to the water park to add height/dimension for next year.

Park general –

1. Ask city if the equipment previously purchased is still at the city. This would include Foam machine, inflatable photo booth, various games. These were generally purchased for Ducky Days and some have previously been lent out to other organizations. Need to locate and determine condition.
Action Item: Vicky will follow up on these.
2. Look at the repairs to the bridge on the walking trail to determine if we need to do additional work as we understand there was a temporary fix.
Action Item: Brian will look at the existing repairs and report back to park board.
3. Obtain update on the window for the concession stand. We are close to the start of soccer season.
4. Contractual agreement with sports organizations. Need to determine the cleanup (Trash receptacles), funds (donation at end of year to cover elect, water, mowing), park will be mowed weekly, but if the field needs additional to suit the needs, then it will be the responsibility of the league), etc. Also

reach out to AAU soccer team who will be using for practice only. Need to confirm the two teams have reached an agreement on games/practice times.

Action Item: Amy will draft agreement as discussed and sent to the commissioner of the Soccer league.

5. Follow up on obtaining large cooking pots for burgoo. Amy and Brian both know of where we could obtain but will advise next meeting. See decisions at end for additional items to be discussed at next meeting for burgoo fundraiser.
6. Check on possibility of obtaining additional barrels for trash at the park. See if City has any additional blue barrels or knows where we could obtain some for free or at a nominal cost.

Action Item: Vicky will follow up on these.

7. Obtain update on the window for the concession stand. We are close to the start of soccer season.

Payment Authorization- A leaky faucet has been repaired at the concession stand at Baker Park. An invoice has been provided. Please discuss and decide if the Board will authorize payment from the Board's account. (E&M - \$688.06)

Motion – Vicky Tillman

2nd – Brian Clark

Unanimous approval

Other –

1. Would like to have Doris and Barb attend the next Park Board meeting to explain more on the following;
 - a. How the funds are paid out of the two separate accounts. When is it determined to us Park Funds vs Discretionary Funds.
 - b. How funds are added each budget year to the Park fund accounts. Where does the money obtain originate and how is funding determined.
 - c. What are the current mowing agreements?
2. Also discussed Park Board members be more active with interaction with the commission. Possible means would be attending Commission meetings, set up routine (such as quarterly or semi-annual) meetings with Commission and Park Board. Discuss with Doris.

Decisions:

Appointment of Board Chairman

Tabled until next meeting for new board members.

Recommendation of two new park board members.

Recommended members: Eddie Branson and Scott Townsend

Motion – Amy Oakley
2nd – Brian Clark
Unanimous approval

Payment Authorization-

Motion – Vicky Tillman
2nd – Brian Clark
Unanimous approval

Burgoo Fundraiser- Board reached unanimous decision to proceed with having a Burgoo sale as a fundraiser. Will be held on Sat, Oct 28. Will need to determine the following at the September meeting:

1. Where to do prep
2. Obtaining ingredients
3. Dates/time of prep work
4. Prices
5. Advertising
6. Equipment needed and who will provide items

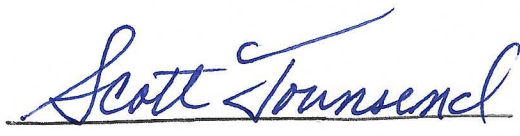
Meeting minutes: Vicky will forward to members for review and to Barb and Doris. Will note in email body the names of the recommendations to park board to be included in the City Commission meeting agenda and requesting Barb and Doris attend next park board meeting.

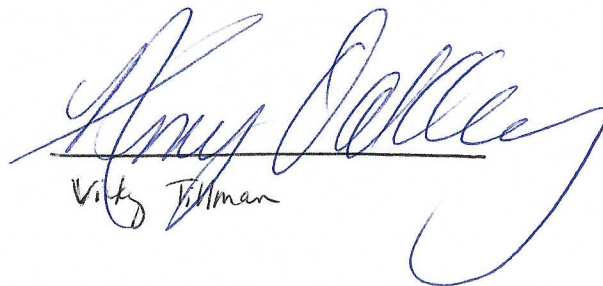
NEXT MEETING

September 7, 2023 @ 6pm at City Building

Motion to Adjourn at 7:15 pm

Motion- Brian Clark
2nd – Mike Hays
Unanimous approval


Chairman


Vicky Tillman